

PARTY / EVENT / TENT APPLICATION

OWNERS NAME		UNIT #	
DATE OF EVENT		TYPE OF EVENT	
TIME OF EVENT	FROM _____ TO _____	APPROXIMATE # OF GUEST VEHICLES	
IF TENT IS TO BE INSTALLED, INDICATE NAME AND ADDRESS OF TENT SUPPLIER		TENT COMPANY PHONE # EMAIL	()

USE OF COMMON GROUNDS

Tent/Child's blow up house installation

- * The tent or blow-up house should be placed directly behind your unit as not to infringe on your neighbor's rights to use the common grounds. The installer should be mindful of the location of the sprinkler heads so as not to cause any damage to the sprinkler system. Any damage to the common elements will be the responsibility of the unit owner.
- * **Installer must submit proof of liability insurance indicating a minimum coverage amount of \$1,000,000.00. The holder must be listed as follows: Waverly Estate Condominium Assoc., Inc. at PO Box 893, Conway, SC, 29528-0893. Your property address must be referenced in the description portion of the certificate of insurance.**
- * The tent/ blow up house cannot be installed more than 48 hours in advance and must be removed within 24 hours of the end of event.

Parking instructions

- * Curbside parking is strictly prohibited in the complex. Fines will be levied to the owner having the party.
- * Piggyback parking is allowed provided vehicles do not cross over the white parking line adjacent to the East curb.
- * Parking by your guests is allowed in unmarked spaces only.
- * Instruct your guests to use the unmarked spaces by the tennis court first.

Noise, cleanup and damage

- * Noise and / or playing of music must cease by 11:00 pm in accordance with the Suffolk County Noise ordinance and for the courtesy of your friends and neighbors.
- * All debris must be cleaned up at the end of the party or event. Fines will be levied if any garbage, debris, or furniture is left on the common areas.
- * **Any costs incurred due to damage to the common grounds caused by you, your guests or the installation of the tent, will be billed to you**
- * SMOKING – Is prohibited in common areas or within 50 feet of the building, in accordance with Suffolk County Law.

SIGNATURE OF UNIT OWNER

SIGNATURE OF UNIT OWNER

DATE

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

DATE RECEIVED		DATE APPROVED	
BOARD AUTHORIZATION BY		INSPECTED BY	